COLONIAL VILLAGE I, A CONDOMINIUM
BOARD OF DIRECTOR'S MEETING
WEDNESDAY, NOVEMBER 28, 2018

Members Present:	Austin Wiehe, President Geoff Schwartzman, Vice President *(via conference call)* Susan Craig, Treasurer Anne Lewis, Secretary *(via conference call)* Scott Talbott, Member At Large *(via conference call)* Barbara Wiehe, Member At Large
Management Agent:	Chuck Vaughan, General Manager
Absent:	Bonnie Powell, Member At Large

APPROVED

I. <u>Call to Order</u>

The meeting was called to order at 7:06 pm by Austin Wiehe.

II. <u>Reading and Approval of Minutes</u>

MOTION: Mr. Wiehe Moved to approve the October meeting minutes as presented. The Motion was seconded by Mrs. Lewis and carried unanimously.

III. <u>Management Report</u>

Financial - Mr. Vaughan presented the October financial report noting variances year to month and year to date included a few accounts where reclassifications will be made.

Audit – Reported that the audit had previously been provided to the Treasurer and Board President for review along with the engagement and representation letters for signature.

Proposals Review

<u>Waste Removal</u> – The Board considered proposals from two vendors to provide waste removal service in 2019. Following discussion, the Board's consensus was to remain with the current vendor, Thompson's Hauling for a 3-year term effective January 2019 – December 2021.

MOTION: Mr. Wiehe Moved to accept a waste removal contract for a 3-year term as presented. The Motion was seconded by Ms. Craig and carried unanimously.

<u>Website Maintenance</u> – After discussion, the Board's consensus was to hire an administrator for website postings and maintenance.

Landscaping – There was consensus to move forward with landscape proposals for enhancements that would address drainage/run off conditions in the 1900-1906 Rhodes courtyard and a proposal to address drainage solutions near 2007 -2011 Key.

IV. New Business

Zone 4 Permit Parking – Ms. Craig attended a recent meeting regarding Arlington County's upcoming evaluation of the Zone 4 street parking permit process that will address the supply and demand needs and whether parking needs are being met according to the current policies.

2019 Proposed Budget - Following questions and after discussion, the Board's consensus was to approve the budget presented by Management.

MOTION: Mr. Wiehe Moved to approve the 2019 budget with a 2% assessment increase. The Motion was seconded by Ms. Craig and carried unanimously.

V. Adjournment to Executive Session

MOTION: With no further business to discuss, Mr. Wiehe Moved to adjourn at 7:50 PM to enter Executive Session to discuss covenants violations and delinquencies. The Motion was seconded by Mrs. Wiehe and carried unanimously.

VI. Reconvene to Open Session & Adjournment

The Board reconvened to Open Session at 7:51 PM.

MOTION: Mr. Wiehe Moved to adjourn at 7:51 with no further business to discuss. The Motion was seconded by Mrs. Lewis and carried unanimously.

NEXT MEETING
WEDNESDAY, JANUARY 23, 2019

Respectfully Submitted by: Sonya Rainey, Recording Secretary

Approved by: Anne Lewis — 1/23/19

Anne Lewis, Secretary — Date

APPROVED